



TECHNICAL CIRCULAR No. 047 of 22nd February 2012

To:	All Surveyors/ Auditors
Applicable to flag:	All flags
Subject:	Honduras – Surveyor Curriculum Vitae Requirements
Reference:	Flag state audit to Conarina

HONDURAS: Subcontractor Special Instructions: ISO 9000:2008, 6.2.2.

Following the recent and successful completion of Flag State Audit 01/ 2012 conducted in our Honduras Office by the National Directorate of the Merchant Marine, please be informed of the following:

1. By direct instruction from the Administration, you are hereby requested to provide (within the next 30 days) email copies to quality@conarinagroup.com, joel@conarinagroup.com or info@conarinagroup.com of your most recent and up-to-date Resume or Curriculum Vitae including copies of ALL your professional and training diplomas and certificates.

2. Thereon after we will ask in early December of every year that you update your file in the manner described above, such that we and the Administration may continually maintain updated records of the surveyor network.

We thank you in advance for your cooperation and look forward to your earliest compliance to this request.

Kindest regards

**Diego Cely
Quality Director**